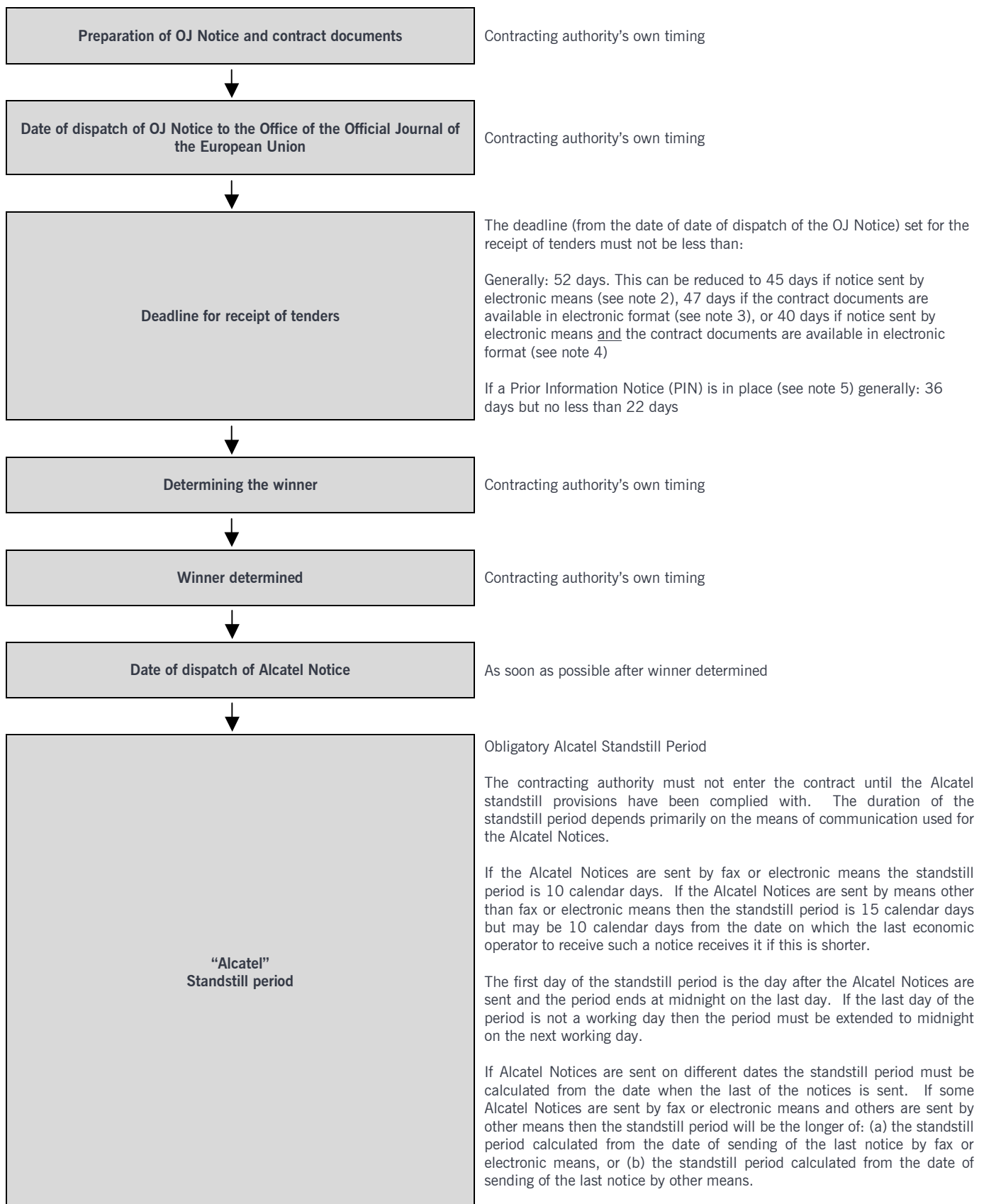


## OPEN PROCEDURE - SUMMARY TIMETABLE



(Continued from previous page)

**“Alcatel”  
Standstill period**

It should be noted that participants in the process may, to the extent they have not already been provided with the information (for example in an obligatory Alcatel Notice), request specified de-brief information. The contracting authority must respond to such requests within 15 calendar days. Unlike the obligation to issue Alcatel Notices and abide by the standstill period described above responding to these requests for de-brief information does not prevent the contracting authority from entering the contract or concluding the framework agreement in question.



**Award of contract**  
**(permitted once Alcatel requirements complied with)**

Contracting authority's own timing



**Deadline for submission of the Contract Award Notice to the Office  
of the Official Journal of the European Union**

Not later than 48 days after the award of the contract

**Notes:**

1. Calendar and working days - all references to “days” are to calendar days unless otherwise specified.
2. Electronic OJ Notices - it is important to note that there are detailed requirements - these are set out at Annex VIII of Directive 2004/18/EC of the European Parliament and of the Council of 31 March 2004.
3. Electronic contract documents - the contracting authority must offer *“unrestricted and full direct access by electronic means to the contract documents from the date of publication of the contract notice”* and the relevant internet address must also be specified (Reg. 15(6) PCR 2006).
4. The reductions in periods of time available for use of electronic OJ Notices and electronic contract documents may be combined (Reg. 15(13) PCR 2006).
5. PINs - there are a number of requirements for PINs that must be respected.

**If you have any questions about this practice note or a specific issue, please contact:**

**James Dilley, Partner and Head of Competition Law, Public Procurement and State Aid**

**T: +44(0)870 763 2000**

**E: james.dilley@martineau-uk.com**

**Please note that this practice note summarises complex legal issues and is intended only to provide a general overview. This note is not a substitute for taking appropriate specialist advice in relation to specific matters.**